

Lynn Ingold

Attorney's assistant, Executive Assistant, Federal Diploma of Higher Education, Vocational trainer, CAS Strategic Office Management

Contact
Bern Office
Tel. +41 58 200 35 41
lynn.ingold@kellerhals-carrard.ch

Kellerhals Carrard Bern
Effingerstrasse 1
P.O. Box
3001 Bern

Team success is based on coordination, not individual performance. As a proactive and courteous contact person for lawyers and clients, she ensures efficient and pleasant co-operation.

Career

- Since 2023
  Assistant at Kellerhals Carrard
- 2022 – 2023
  Administrative employee (public administration)
- 2019 – 2022
  Administrative employee at a law firm and notary's office
- 2018 – 2019
  Accountancy placement
- 2015 – 2018
  Training as a commercial clerk with Federal VET Diploma (public administration)

Education

- CAS Strategic Office Management (2026)
- Executive assistant with Federal Diploma of Higher Education (2022-2023)
- Vocational trainer course (2022)
- Introductory training course for the civil registry service (2021)
- Introductory training course for the notary profession (2021)
- Commercial clerk with Federal VET Diploma (2015-2018)

Other Activities

- Since 2026: Examination expert (Commercial Clerk, EFZ)

Languages

German, English, French, Spanish