

Lou Ruffi

Legal Assistant, Master's in Law, Economics, and Management

Contact
Geneva Office
Tel. +41 58 200 32 00
lou.ruffi@kellerhals-carrard.ch

Kellerhals Carrard Geneva
Rue François-Bellot 6
1206 Geneva

Efficient and approachable, she is specialised in private clients and has extensive experience in inheritance law.

Lou Ruffi has several years' experience working as an assistant in a law firm for private clients in Switzerland and abroad.

With a Master's degree in Law, she is responsible for administrative management and works with three partners in the Geneva office.

She has expertise in banking law, compliance, inheritance law and tax law.

Lou provides a wide range of administrative support, makes herself available and ensures a friendly welcome to the firm.

In order to tailor her services to the specific needs of each case, her work combines precision with the ability to work as part of a team.

Career

- Since 2023
  Administrative and legal assistant, Kellerhals Carrard, Geneva
- 2021-2023
  Administrative and legal assistant, Etude Junod, Muhlstein, Lévy & Puder in Geneva
- 2019-2021
  Administrative and legal assistant, Etude Thévoz Avocats, Geneva
- 2015-2019
  Administrative assistant and senior receptionist, Groupe Kempinski Hôtel 5*, Geneva
- 2013-2014
  Executive assistant, international secretary, Groupe InterContinental Hôtel 5* in Cambodia

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Education

- 2013
  Master's degree in law, University of Corsica
- 2011
  Bachelor's degree in human sciences, University of the West Indies
- 2010
  Hypokhâgne and Khâgne preparatory classes, Lycée Masséna, Nice
- 2008
  Literary Baccalaureate

Languages

English, French, Italian