



Laura Ballmer

Assistant

Contact

Binningen Office

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Kellerhals Carrard Binningen

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Even in the busiest times, she never loses her patience or her smile!

As the principle assistant in Binningen, Laura Ballmer supports the Basel-Landschaft notaries in administrative matters.

Career

- April 2024 – January 2025
Further training as a qualified event manager (including sponsorship)
 - May 2022 – May 2023
Further training as a qualified notary's assistant
 - May 2021 – May 2022
Further training as a qualified legal assistant
 - Since June 2020
Notary's assistant at Kellerhals Carrard Notary's Office, Binningen
 - February 2020 – March 2020
Voluntary work in South Africa
 - July 2019 – January 2020
Maternity cover at Stamm Bau AG, assistant
 - August 2016 – July 2019
Training as a commercial clerk (EFZ) at Stamm Bau AG
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Education

- Qualified Event Manager (including sponsorship)
 - Qualified Notary's Assistant
 - Qualified Legal Assistant
 - Commercial Clerk (EFZ)
 - ICT Advanced User SIZ, Swiss IT Certificate
 - Cambridge English Entry Level Certificate in ESO International (Entry 3) Business Preliminary
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Languages

German, English, French, Italian
