



# Janine Mühlethaler

Legal assistant and head of association  
administration

## Contact

Bern Office

Tel. —

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## Kellerhals Carrard Bern

Effingerstrasse 1

P.O. Box

3001 Bern

A talent for organization and a communicative character with wide-ranging experience working with different stakeholders.

Janine Zayed heads up the secretariat of Dr. Thomas Bähler (partner) and his team. Alongside her legal work, she works as head of administration for multiple association secretariats.

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### **Career**

- Since 2024  
Assistant and head of association administration at Kellerhals Carrard
  - 2023  
CEO of Natural Reisen Biel AG
  - 2022  
Commercial manager at Natural Reisen Biel AG
  - 2021  
Managing Director of Locanda nobile GmbH and Das Scherzhaus Bistro
  - 2021  
Assistant CEO of edelline ag and Starproject AG
  - 2010–2021  
Legal assistant and bookkeeper at Herenda Rechtsanwälte
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### **Education**

- 2018–2023  
BA in International Management from the FOM Hochschule für Oekonomie and Management, Munich
  - 2004–2008  
Student at the Deutsches Gymnasium Biel-Seeland
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### **Languages**

German, English, French, Spanish, Italian

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