



Dana Kotlar

Assistant

Contact

Basel Office

Tel. +41 58 200 30 47

dana.kotlar@kellerhals-carrard.ch

Kellerhals Carrard Basel KIG

Henric Petri-Strasse 35

P.O. Box 257

4010 Basel

Committed, empathetic and helpful - as an assistant, I work in an efficient, organized and supportive manner, with a clear focus on streamlining processes and optimizing results

As a legal and notarial assistant, Dana Kotlar supports Dr. Lukas Bopp, Prof. Dr. Daniel Staehelin, Dr. Milena Grob, Dr. Dominik Tschudi, and Stefan Fasel in their respective fields of expertise. In line with her professional activity, she is further deepening her legal understanding by pursuing a degree in Business Law at the University of Applied Sciences Northwestern Switzerland in Brugg.

Career

- Since December 2024 Legal assistant at Kellerhals Carrard, in Basel
 - 2022-2024
Accounting Specialist at Bank CIC (Switzerland) Ltd.
 - 2019-2022
Commercial training at Bank CIC (Switzerland) Ltd.
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Education

- 2022-2024
Vocational baccalaureate, business pathway
 - 2019-2022
Commercial apprenticeship
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Languages

German, English, Italian, Croatian
